



Republic of the Philippines
Office of the President
Philippine Space Agency



Chief Science Research Specialist

Salary Grade: 24

Item Number: PHILSAB-CSRS-18-2020

Division: Earth Sciences Space Mission Studies Division

Minimum Qualification Standards:

Education: Master's Degree or Certificate in Leadership and Management from the CSC

Experience: 4 years of supervisory/management experience

Training: 40 hours of supervisory/management training/learning and development intervention

Eligibility: Career Service (Professional) / Second Level Eligibility

Duties and Responsibilities:

- 1) Under direction, serve as the Division Chief for the Earth Sciences Space Mission Studies Division (ESSMSD).
- 2) Lead the formulation of plans and targets of the Division in accordance with the programs of the Agency and develop relevant policies and directives for the successful conduct of its activities.
- 3) Lead the planning and development of the Earth Sciences space mission programs in coordination with various stakeholders such as relevant government agencies, research and academic institutions, and space industry.
- 4) Provide management support to the Space Science Mission Bureau (SSMB) Director and advise the upper management, including the Director General, on matters concerning Earth sciences space missions and its contribution to the Agency's six key development areas.
- 5) Develop, review, and assess the strategies of the Division to reflect the Agency's objectives and priorities.
- 6) Contribute in laying down policies and programs for space research and development (R&D) and its practical applications.
- 7) Manage and monitor the implementation of the programs, projects, and activities of the Division.
- 8) Report to the SSMB Director and upper management all the accomplishments and progress of the Division.
- 9) Serves as the Division's focal person for establishing relevant MOA/MOUs with various stakeholders in support of the Division's programs and activities.
- 10) Give special attention to maintenance of morale; discipline and the development of a highly motivated, cooperative, and well-coordinated workforce; ensure harmony and collaborative pursuit of excellence among its team members; and
- 11) Perform other duties of a regular or special nature as may be assigned from time to time.

Applicants who have all or any of the following background are encouraged to apply:

Educational Background:

- Doctorate in the Natural Sciences such as Environmental Science, Earth Science, Physics, Marine Science, Biology, Geology, Chemistry, and other allied fields.

Experience:

- Served as the program/project leader or principal investigator of a R&D program/project.
- Published research outputs in a peer-reviewed journal

- Engaged with government agencies, private institutions, international organizations, or other stakeholders

Competencies:

- Proficiency in English and Filipino communication, both written and oral as may be evidenced through publications, project proposal composition, presentations, and related works
- Capability to develop and lead programs in the interdisciplinary fields of Earth science – atmospheric, hydrosphere, and geosphere.



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